



MANAGEMENT AGENT QUESTIONNAIRE

- 1) **How many years have you been managing properties?**
- 2) **How many tax credit units do you manage?**
- 3) **How many staff do you employ?**
- 4) **How many staff are tax credit compliance trained?**
- 5) **Please describe your staff's level of compliance training**
- 6) **Who are the staff members that will be working on this property?**
- 7) **How many compliance audits has the state agency performed on your properties?**
- 8) **Were they desk or site audits?**
- 9) **What were their general findings?**
- 10) **Were there any 8823s filed? If so, what were the reasons and were they corrected?**
- 11) **How often do you attend compliance training?**
- 12) **Is there a resident selection criteria for the property? Please provide a copy.**
- 13) **What is the leasing schedule for the property?**